

SIBLEY-OCHEYEDAN COMMUNITY SCHOOL DISTRICT  
MINUTES FOR REGULAR MEETING  
SEPTEMBER 19, 2011

The Sibley-Ocheyedan Community School Board of Education met in regular session, Monday, September 19, 2011, 11:30 AM, in the middle school library, with the following members present: Keith Newman, Tracy VanDiepen, Paul Feldkamp, and Cindy Onken. Kyle Grimes was absent. Student board member, Alyssa Hibbing was present, as well as Superintendent Tom Becker and Board Secretary LaDonn Hartzell. Steven Bruder, high school principal, Cory Jenness, elementary principal and Mike Morran, MS principal were also present.

Members of the press included Ken Harthoorn, *Press-News* and Lisa Heibult, *Gazette-Tribune*.

Newly elected board members Cindy Roth and Daniel Berkland were also present.

Visitors included Josh Earll, Marshall Eddy, Sherri Engel, and Rochelle Buchman.

1A. CALL TO ORDER:

Keith Newman, Vice-President of the board, called the meeting to order at 11:30 AM.

2A. "5 SCHOOL BOARD BASICS"

Mr. Newman reviewed the "5 School Board Basics."

- 1) Put students first.
- 2) Follow the law and your own policy.
- 3) Respect the chain of command.
- 4) Base decisions on shared, objective information.
- 5) Operate in the public eye.

2B. VISITORS – FFA MEMBERS:

Alyssa Hibbing, Marshall Eddy and Josh Earll shared a Powerpoint presentation illustrating the highlights of their summer 2011 trip to Washington, DC and Florida.

3A-D. APPROVAL—CONSENT AGENDA:

MOTION by Mr. Feldkamp to approve the consent agenda items including the following:

- 08.09.11 minutes, regular meeting
- August Transportation report
- August Activity/Nutrition bank reconciliation reports
- August PPEL/Debt Service/SAVE(SILO) bank reconciliation reports
- August General Fund bank reconciliation
- Bills scheduled for payment:
  - General Fund (FY12) – \$88,186.00
  - Activity Fund (FY12) – \$17,183.67
  - Management Fund (FY12) -- \$10,052.25
  - PPEL Fund (FY12) – \$17,706.00
  - Nutrition Fund (FY12) – \$22,251.11
  - SILO/SAVE Fund (FY12) -- \$41,270.41

The summary page for all checks written in August included: General Fund (FY11) \$33,753.82; General Fund (FY12) \$277,117.88; Management Fund (FY12) \$131,331.75; PPEL Fund (FY12) \$1,506.00; Activity Fund (FY11) \$148.81; Activity Fund (FY12) \$15,244.42; Nutrition Fund (FY12) \$2,255.95; SILO/SAVE Fund (FY12) \$100,968.52

There being no further discussion, motion seconded by Mrs. VanDiepen. All members present voted "aye." Motion carried.

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- 4A. SEPTEMBER 13, 2011 SCHOOL BOARD ELECTION RESULTS:  
Board Secretary read school board election results as follows:

**District II**

Kyle Grimes, incumbent – 245 votes  
Daniel Berkland, write-in – 292 votes

Daniel Berkland was elected for a four-year term in District II.

**District III**

Cindy Onken, incumbent – 297 votes  
Jodi Nasers, write-in – 236 votes

Cindy Onken was re-elected for a two-year term in District III. (two years remaining on the original term of Jose Alvarado)

**District V**

Cindy Roth – 455 votes

Cindy Roth was elected for a four-year term in District V.

Mr. Newman publicly thanked Kyle Grimes and Paul Feldkamp for their years of service to Sibley-Ocheyedan Schools.

- 4B. ADJOURN:  
Motion to adjourn by Mrs. Onken; seconded by Mr. Feldkamp. All members present voted "aye." Motion carried.

Meeting adjourned at 11:56 AM.

REORGANIZATIONAL MEETING

The Sibley-Ocheyedan Community School Board of Education met in regular session, Monday, September 19, 2011, 11:58 AM, in the middle school library, with the following members present: Keith Newman, Tracy VanDiepen, Cindy Onken, Cindy Roth and Dan Berkland. Student board member, Alyssa Hibbing was present, as well as Superintendent Tom Becker and Board Secretary LaDonn Hartzell. Steven Bruder, high school principal, Cory Jenness, elementary principal and Mike Morran, MS principal were also present.

Members of the press included Ken Harthoorn, *Press-News* and Lisa Heibult, *Gazette-Tribune*.

Visitors included Sherri Engel, and Rochelle Buchman.

- 5A-1. CALL TO ORDER:  
LaDonn Hartzell, secretary of the board, called the meeting to order at 11:58 AM.

- 5A-2. ROLL CALL:  
Mrs. Hartzell called the roll and determined all members present.

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5A-3. OATH OF OFFICE:

Board secretary administered the Oath of Office to Cindy Onken, Cindy Roth and Daniel Berkland.

5A-4. ELECTION OF BOARD PRESIDENT:

MOTION by Mrs. Onken to nominate Keith Newman for the position of board president; seconded by Mr. Berkland.

MOTION by Mrs. VanDiepen to cease nominations for the office of president; seconded by Mrs. Roth. All members voted "aye." Motion carried.

Mr. Newman was elected to serve as President of the Board of Directors, Sibley-Ocheyedan Community School District. Mrs. Hartzell administered the Oath of Office for President to Mr. Newman.

5A-5. ELECTION OF BOARD VICE-PRESIDENT:

MOTION by Mrs. VanDiepen to nominate Cindy Onken for the position of vice-president; seconded by Mrs. Roth.

MOTION by Mr. Berkland to cease nominations for the office of vice-president; seconded by Mrs. Roth. All members voted "aye." Motion carried.

Mrs. Onken was elected to serve as Vice-President of the Board of Directors, Sibley-Ocheyedan Community School District. Mrs. Hartzell administered the Oath of Office for Vice-President to Mrs. Onken.

5A-6. APPOINTMENT OF BOARD SUB-COMMITTEES:

Superintendent Becker asked for volunteers or for board president to appoint board members to serve on the following sub-committees:

FINANCE/NEGOTIATIONS – Keith Newman, Cindy Onken  
BOARD POLICY – Daniel Berkland, Cindy Roth  
BUILDING & GROUNDS – Keith Newman, Tracy VanDiepen

5A-7. APPOINTMENT OF IASB ASSEMBLY DELEGATE:

Mrs. VanDiepen agreed to serve as our district IASB Assembly Delegate for the third consecutive year.

5B. NEW BUSINESS -- BOARD MEMBER DEVELOPMENT:

Mr. Becker encouraged board members to plan to attend the IASB Fall Board Member Orientation meeting at Sheldon on October 5, from 6:30—9:00 PM.

5C. NEW BUSINESS – NEW STAFF CONTRACT RECOMMENDATIONS:

Superintendent Becker recommended the following contracts:

Steve Lemke – Industrial Technology Teacher; JH football coach  
Jeremy Leusink – JH football coach  
Kerry Krogman – JH volleyball coach  
Alisa Stanton – HS associate  
Jed Schuck – JH wrestling coach

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MOTION by Mrs. VanDiepen to approve the contracts as recommended; seconded by Mrs. Onken. All members present voted "aye." Motion carried.

5D. NEW BUSINESS – APPROVAL OF SOCS AGREEMENT:

Superintendent Becker presented information regarding the SOCS (Simplified Online Communication System) License and Service Agreement. He explained the annual fee of \$2498 would enable more staff members to have access to the S-O website for managing and updating web information.

MOTION by Mrs. VanDiepen to approve the SOCS program as recommended; seconded by Mrs. Onken. All members present voted "aye." Motion carried.

5E. NEW BUSINESS – 2011-12 SUBSTITUTE TEACHER PAY:

Superintendent Becker provided information comparing substitute teacher daily rates from area school districts ranging from \$90 to \$110 per day. His recommendation was to increase our current substitute rate from \$90 to \$100 per day for the next two years.

Visitor, Sherri Engel asked how long the current \$90/day has been in place and if there is money in the current budget to cover the increase.

Visitor, Rochelle Buchman asked if other districts are raising their rates.

Visitor, Lisa Heibult added that as a substitute teacher, herself, she does not consider the pay; rather accepts the first call she receives.

Mr. Berkland asked if this issue could be tabled until more information is known.

Board members agreed to TABLE Item 5E.

5F. NEW BUSINESS – REQUEST FOR MEETING DATE CHANGE:

Superintendent Becker requested the board consider a date change for the regular November meeting from November 14 to November 21.

MOTION by Mr. Berkland to set the regular November meeting for November 21; seconded by Mrs. Onken. All members present voted "aye." Motion carried.

6A-B. ADMINISTRATIVE REPORTS:

PRINCIPAL REPORTS :

Each of the building principals reported on student achievement, technology and character ed.

SUPERINTENDENT REPORT – TOM BECKER:

- ◆ explained the implementation of a program that requires the superintendent to make "one call" for school closings/delays. The "one call" is transmitted to an entire contact system which will include parents' and students' e-mail addresses, cell phone numbers and landline numbers. All recipients will receive the messages at the same time. Mr. Becker added that school closures and delays will continue to be posted on local radio and television stations, as well.
- ◆ reported he will be attending an ISFIS Conference on September 21, as well as the IASB Employee Relations Conference on October 7.

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◆ asked the board to consider possible dates for a board retreat—at which time there will be no action items on the agenda. He explained a board retreat is an open meeting, used for current year planning and long range planning. The board will also discuss the superintendent evaluation tool. Board members agreed to attend a board retreat on Monday, October 3, 6:30 PM, in the board room.

7. ADDITIONAL ITEMS/FUTURE MEETINGS:

Mrs. VanDiepen reported on the 21<sup>st</sup> Century Technology Conference she attended at NCC earlier in the day. She agreed our district is moving in the right direction using technology in student learning.

FUTURE MEETING SCHEDULE:

Monday, October 3, 6:30 PM – board retreat, board room  
Wednesday, October 5, 6:30—9:00 PM – IASB Fall Board Member Orientation meeting Sheldon HS library

Monday, October 10, 11:30 AM – regular meeting, MS library  
Monday, November 21, 11:30 AM – regular meeting, MS library  
Monday, December 12, 11:30 AM – regular meeting, MS library

Mr. Berkland requested two items for the October agenda:

- 1) the district TAG plan for the last four years, showing where the district fell down in the past. He added that he did not think we should have to wait for the State audit report. He also thought we should invite the patrons back who asked the TAG questions and provide answers for them.
- 2) referred to an e-mail sent from the office prior to school board election, which may be illegal. Mr. Becker responded that the school attorney will address this issue at the October meeting.

8. ADJOURN:

There being no further business, Mrs. VanDiepen moved meeting be adjourned; seconded by Mrs. Onken. All members present voted "aye." Motion carried. Meeting adjourned at 1:12 PM.

The above minutes were read and reviewed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
president

\_\_\_\_\_  
secretary